

Data protection information

in accordance with Articles 13 or 14 General Data Protection Regulation (GDPR)

1. General information on data processing activity

Name:	Appointment to managerial positions
Controller:	Oesterreichische Nationalbank (OeNB) Otto-Wagner-Platz 3, 1090 Vienna +43-(1) 40420 www.oenb.at/en/dataprotection
Data protection officer:	datenschutz@oenb.at
Purpose(s):	Advertisement of vacant positions, collection of application documents, selection of candidates, appointment to managerial positions at the OeNB and its affiliates as well as documentation thereof in line with the Austrian Public Appointments Act, storage of documentation materials for defense against any damage claims on the grounds of alleged violations of the law during appointment procedures
Legal basis:	<ul style="list-style-type: none"> • Processing is necessary for the performance of a contract to which you are party or in order to take steps at your request prior to entering into a contract (Article 6 para 1 lit b GDPR): appointment to managerial positions (steps taken at your request prior to entering into a contract). • Processing is necessary for compliance with a legal obligation to which the OeNB is subject (Article 6 para 1 lit c GDPR): Austrian Public Appointments Act; Article 212 Austrian Commercial Code; Federal Public Corporate Governance Code 2017; criminal record certificates: Article 4 para 3 item 2 Austrian Data Protection Act in conjunction with Article 4 para 2 Austrian Public Appointments Act as well as 9.3.3 and 11.2.1.1 Federal Public Corporate Governance Code 2017. • Processing is necessary for the purposes of the legitimate interests pursued by the OeNB or by a third party (Article 6 para 1 lit f GDPR): establishment, exercise or defense of legal claims: defense against any damage claims that rejected applicants may assert against the OeNB on the grounds of alleged violations of the Austrian Public Appointments Act (Articles 1295 et seq., 1311 and 1478 Austrian General Civil Code).
Information on why the provision of personal data is required:	Applicants must provide their personal data in order to be able to participate in an application process; otherwise, their application cannot be considered.
Information on automated decision-making, including profiling:	Does not take place.
Information on the transfer of personal data to third countries outside the EEA:	Does not take place.

2. Content of data processing activity

Here you will find information on the nature of the personal data the OeNB processes with regard to different categories of data subjects. For each data category, information is provided on the data source, on any further purposes for which the OeNB may process these data, on whether the data will be transferred to recipients outside the OeNB, and on how long the OeNB will, as a rule, store the data. The subsequent tables provide details on data sources, further processing for other purposes and data recipients (third parties, data processors).

Categories of data subjects	Categories of personal data	Data source(s)	Further processing	Data recipient(s)	Retention period
Applicants for managerial positions at the OeNB or its affiliates	Courtesy title	H01	---	E01	30 years from end of appointment procedure
	Title(s) and academic degree(s)	H01	---	E01, E02	
	First name	H01	---	E01, E02	
	Last name	H01	---	E01, E02	
	Date of birth	H01	---	E01	
	Telephone number	H01	---	E01	
	E-mail address and other contact details	H01	---	E01	
	Address	H01	---	E01	
	Cover letter	H01	---	E01	
	CV	H01	---	E01	
	Photograph (if voluntarily submitted)	H01	---	E01	
	Professional training records and copies of academic degrees (if voluntarily submitted)	H01	---	E01	
	Other training records and/or copies of certificates (if voluntarily submitted)	H01	---	E01	
	Records of professional experience and letters of reference (if voluntarily submitted)	H01	---	E01	
	Salary expectations	H01	---	E01	
Period of notice for terminating an existing employment relationship	H01	---	E01		
Certificate of criminal records	H01	---	E01		
OeNB staff and decision makers participating in the selection process	Title(s) and academic degree(s)	H02	---	E01	
	First name	H02	---	E01	
	Last name	H02	---	E01	
	Department/division/unit and function at the OeNB	H02	---	E01	

3. Data source(s)

H + serial no.	Data source(s)	Public source (yes/no)
H01	Applicants for managerial positions (data subjects) or personnel consulting firms (Article 4 para 3 Austrian Public Appointments Act)	No
H02	HR administration	No

4. Transfers to third parties

If personal data are transferred to third parties to be processed for their own purposes, this does not necessarily mean that all datasets will be transferred in each individual case. Only those data will be transferred that are necessary to fulfill the third party's purpose(s).

E + serial no.	Recipient(s) and categories of recipients	Adequacy decision by the European Commission (Article 45 GDPR)	Purpose and legal basis (restrictions, if any)
E01	Qualified legal representatives and competent authorities in the event of legal disputes	Not required	Article 6 para 1 lit f GDPR: establishment, exercise or defense of legal claims
E02	Publication of notice of appointment pursuant to the Austrian Public Appointments Act	Not required	Article 6 para 1 lit c GDPR: Article 5 Austrian Public Appointments Act

5. Information on your rights as a data subject

You have the right to obtain confirmation as to whether or not your personal data, and which of your personal data, are being processed by the OeNB (Article 15 GDPR). You have the right to obtain the rectification of inaccurate personal data or to have incomplete personal data completed (Article 16 GDPR) as long as the rectification and/or completion of the data are necessary for the purpose of the processing operation. You have the right to obtain the erasure of your personal data if the OeNB has processed them unlawfully (Article 17 GDPR). Under certain conditions, you have the right to obtain restriction of the processing of your personal data (Article 18 GDPR). Should you consider your right to data protection infringed by any processing of your personal data by the OeNB, you may lodge a complaint with the Austrian Data Protection Authority (DSB) or bring an action before the competent civil court.

6. Right to object

You have the right to object to the processing of your personal data on grounds relating to your particular situation or where personal data are processed for direct marketing purposes (Article 21 GDPR).

7. Modalities for exercising your rights as a data subject

To exercise your rights as a data subject, please write to “Oesterreichische Nationalbank, Abteilung ITS/Datenschutz, Otto-Wagner-Platz 3, 1090 Vienna, AUSTRIA” or datenschutz@oenb.at. Please state in what way your personal data are subject to data processing by the OeNB, specifying the processing activity and outlining the details of your request. Moreover, please provide proof of your identity by enclosing a copy of an official photo identification (e.g. your passport, driver’s license, identity card) or using a qualified electronic signature within the meaning of Article 3 item 12 eIDAS Regulation to prevent improper requests by unauthorized third parties that might endanger the protection of your personal data. For the reasons outlined above, such requests must be made in writing.