

Data protection information

in accordance with Articles 13 and 14 General Data Protection Regulation (GDPR)

1. General information on data processing activity

Name:	Electronic communication systems and contact directories
Controller:	Oesterreichische Nationalbank (OeNB) Otto-Wagner-Platz 3, 1090 Vienna +43-(1) 40420 www.oenb.at/en/dataprotection
Data protection officer:	datenschutz@oenb.at
Purpose(s):	Operation of electronic communication systems and contact directories for professional purposes
Legal basis:	<ul style="list-style-type: none"> Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the OeNB (Article 6 para 1 lit e GDPR): Performance of legal duties pursuant to the Austrian National Bank Act (Nationalbankgesetz – NBG 1984). Processing is necessary for the purposes of the legitimate interests pursued by the OeNB or by a third party (Article 6 para 1 lit f GDPR).
Information on the OeNB's legitimate interests:	Beside the performance of legal duties, the facilitation of electronic communication and the maintenance of contact directories are indispensable prerequisites for business operation.
Disclosure requirement:	Generally, there is no obligation to disclose contact details unless this is explicitly laid down in a contract.
Information on automated decision-making, including profiling:	Does not take place.
Information on the transfer of personal data to third countries outside the EEA:	Does not take place.

2. Content of data processing activity

Here you will find information on the nature of the personal data the OeNB processes with regard to different categories of data subjects. For each data category, information is provided on the data source, on any further purposes for which the OeNB may process these data, on whether the data will be transferred to recipients outside the OeNB (Article 4 (9) GDPR), and on how long the OeNB will, as a rule, store the data. The subsequent tables provide details on data sources, further processing for other purposes and data recipients (third parties, data processors).

Groups of data subjects	Data category	Data source(s)	Other purposes of processing	Data recipient(s)	Duration of data storage
Contact persons	Identification number	---	---	---	Employment termination or manual deletion as soon as it becomes known that the contact details are no longer valid or needed
	Employee personnel number	H01	---	---	
	Name	H01, H02	---	A01	
	Academic degree, title, courtesy title, gender	H01, H02	---	---	
	Business address	H01, H02	---	---	
	Office room number	H01, H02	---	---	
	Information about the organization the data subject is affiliated with	H01, H02	---	---	
	Department/division/unit, position, function	H01, H02	---	A01	
	E-mail address	H01, H02	---	A01	
	Telephone and fax numbers and other information required when using modern communication technologies in organizations	H01, H02	---	A01	
	Private telephone number (only for sending one-time passwords and only at the explicit request of the data subjects)	H02	---	---	
	Group memberships in mailing lists	H01, H02	---	---	
	Photo (unless data subject objected)	H01, H02	---	---	
	Information about the data subject's presence (e.g. presence status like "available", "away", "away for ...", "busy")	H02	---	---	
	Information about message forwarding when out of office	H02	---	---	
	Language and contact preferences (e.g. e-mail)	H02	---	---	
Further optional additions in the user profile by the data subject	H02	---	---		
Data on the encryption and decryption of electronic messages (e.g. certificates)	H01, H02	---	---		
Communication participants	Data about participants (e.g. name, contact information)	H03	Z01	E01	10 years rolling or one year after employment termination (deletion of the mailbox and address book)
	E-mail signature	H03	Z01	E01	
	Date and time of sent/received messages (meta data, history)	---	Z01	E01	
	Subject and content of sent/received messages	H03	Z01	E01	
	Role in e-mail (sender/addressee/cc addressee/bcc addressee)	H03	Z01	E01	
	E-mail send options (high importance, request read receipts, etc.)	H03	Z01	E01	
	E-mail status (e.g. read, replied, forwarded, accepted, rejected, etc.)	---	---	E01	
Appointment participants	Data about participants (e.g. name, contact information)	H03	Z01	E01	
	Date and time of meetings	H03	Z01	E01	
	Subject and location of meetings	H03	Z01	E01	
	Role in meeting (sender/recipient of invite, for information only)	H03	Z01	E01	
	Status (accepted, rejected, forwarded, etc.)	H03	---	E01	

3. Data source(s)

H + serial no.	Data source(s)	Public source (yes/no)
H01	Personnel administration or organization the contact person is affiliated with	No
H02	Data subject	No
H03	Data subject or senders of messages or appointments	No

4. Further processing of personal data for other purposes (processing activities)

If personal data are further processed for other purposes (processing activities), this does not necessarily mean that all datasets will be further processed in each individual case. Only those data will be further processed that are necessary to fulfill the purpose(s) of further processing activities.

Z + serial no.	Name and purpose of further processing activity	Compatibility (Article 6 para 4 GDPR) (Description of legitimate interests, if applicable)
Z01	Filing of messages and appointment data for documentation purposes in various business processes at the OeNB	Article 6 para. 1 lit. f DSGVO: Documentation purposes Article 6 para. 1 lit. c or e DSGVO in conjunction with relevant laws e.g. Sec. 212 UGB, BWG, NBG, ECB-Guidelines)

5. Transfers to third parties

If personal data are transferred to third parties (Article 4 (10) GDPR) to be processed for their own purposes, this does not necessarily mean that all datasets will be transferred in each individual case. Only those data will be transferred that are necessary to fulfill the third party's purpose(s).

E + serial no.	Recipient(s) and categories of recipients	Adequacy decision by the European Commission (Article 45 GDPR)	Purpose and legal basis (restrictions, if any)
E01	Persons that correspond with the data subject or plan/undertake appointments together	Not required	Article 6 para. 1 lit. e and f GDPR: Transmission of messages or appointment data

6. Transfer of personal data to processor(s)

A + serial no.	Name, address and country of residence of data processor(s) and place(s) of processing	Adequacy decision by the European Commission (Article 45 GDPR)	Service and legal basis
A01	<u>Only internal contact data:</u> safeREACH GmbH Getreidemarkt 11/10 1060 Wien, Österreich	Not required	<u>Only internal contact data:</u> IT-System for emergency alarming via business phone Data processing agreement

7. Information on your rights as a data subject

You have the right to obtain confirmation as to whether or not your personal data, and which of your personal data, are being processed by the OeNB (Article 15 GDPR). You have the right to obtain the rectification of inaccurate personal data or to have incomplete personal data completed (Article 16 GDPR) as long as the rectification and/or

completion of the data are necessary for the purpose of the processing operation. You have the right to obtain the erasure of your personal data if the OeNB has processed them unlawfully (Article 17 GDPR). Under certain conditions, you have the right to obtain restriction of the processing of your personal data (Article 18 GDPR). Should you consider your right to data protection infringed by any processing of your personal data by the OeNB, you may lodge a complaint with the Austrian Data Protection Authority (DSB) or bring an action before the competent civil court.

8. Right to object

You have the right to object to the processing of your personal data on grounds relating to your particular situation or where personal data are processed for direct marketing purposes (Article 21 GDPR).

9. Modalities for exercising your rights as a data subject

To exercise your rights as a data subject, please write to “Oesterreichische Nationalbank, Abteilung REFC/Datenschutz, Otto-Wagner-Platz 3, 1090 Vienna, AUSTRIA” or datenschutz@oenb.at. Please state in what way your personal data are subject to data processing by the OeNB, specifying the processing activity and outlining the details of your request. Moreover, please provide proof of your identity by enclosing a copy of an official photo identification (e.g. your passport, driver’s license, identity card) or using a qualified electronic signature within the meaning of Article 3 item 12 eIDAS Regulation to prevent improper requests by unauthorized third parties that might endanger the protection of your personal data. For the reasons outlined above, such requests must be made in writing.